



SERVICE AGREEMENT

This is a contract entered into by MyGhanaonline and (Your Company) on (Agreement Date). The Client hereby engages the Provider to provide services described herein under "Scope of Services." The Provider hereby agrees to provide the Client with such services in exchange for consideration described herein under "Payment for Services Rendered."

SCOPE OF SERVICES

- Domain Name Registration
We will be registering a unique web address example www.yourcompanyname.com which will form the basis for most services like emails etc.
- Web Hosting
Our web hosting service will accommodate the web pages and other related data like emails on the internet 24/7. This includes unlimited emails e.g. info@yourcompany'sname.com and full access to control panel.
- SSL
An SSL or Secure Socket Layer encrypts connections to and from your server. It is the https instead of http that displays in your browser and it has emerged that Google will rank encrypted sites higher.
- Web-Design & Development
A news portal will be designed and developed for your radio station. The main interface of the website will have features that will compete with other leading radio stations. It will have various categories like Headlines, Business, Entertainment, Sports, etc. We will work together with the staff assigned for the website during the development to assure satisfaction.
- Content Management System
At MyGhanaonline, we understand the need to continually make changes and updates to your website. These are things that must be done not only to get new visitors to your web site, but to always keep your current visitors coming back. For an advanced security version against CMS hackers we will apply the KITES content management system to entire the website.
- Live Streaming
We will enable users worldwide to listen to your station online.
- Training
Upon completion of your website design, we intend to train some authorized personnel or staff in other to get them more acquainted with the content management system and control panel. We intend to pass on the technical know-how on website updates to those key individuals to involve them into the management of the website.

DELIVERY PERIOD

The project would be completed in fifteen (15) working days after the signing this agreement, the receipt of the first payment and after the last content has been submitted to the Service Provider.

CONDITIONS

- a) This agreement is to provide a web host for the Client as captured in "Scope of Services" above.
- b) The services provided by the Service Provider shall include the fixing of any malfunctions associated with the server.
- c) The Service Provider shall keep confidential all information (written or oral) concerning the business and affairs of the Client which may be obtained as a result of this agreement and shall not without the Client’s written consent disclose any such information in whole or in part to any other person except employees, agents and subcontractors of the Service Provider involved in the provision of the service and thereby have a need to know.
- d) The Service Provider and its agents, subcontractors etc. shall use the information obtained solely in connection with the provision of the service and not for its own benefit or the benefit of any third party.
- e) The Service Provider and its agents, subcontractors etc. shall use the information obtained solely in connection with the provision of the service and not for its own benefit or the benefit of any third party.
- f) The Service provider shall indemnify the Client in the event that the Client loses any data as a result of the Service provider’s negligence or oversight in the process of the redevelopment of the existing Content Management System and Intranet Portal. This agreement shall be terminated by either party giving a 30-day notice in writing to the other of its intention to do so.
- g) The Service Provider shall submit to the Client a sample interface for approval after which the development of the website shall commence. The Client cannot terminate the contract on the basis of discontent with the web design already approved.
- h) In the case where the Client requests for a new interface other than that which has already been approved by the Client, the Client would have to pay extra for the new interface to be developed.
- i) In the event of a conflict arising during the performance of this agreement, the parties shall resort to an amicable settlement through mediation in the first instance before resorting to any form of legal settlement.

PAYMENT FOR SERVICES RENDERED

The agreed remuneration for this project is **\$ 4,344.54**. Where the amount is in dollars, the exchange rate to be used will be the rate on www.xe.com.

TERMS OF PAYMENT

Fifty percent (50%) of the fee is to be paid prior to the commencement of the project or at contract signing and the remaining 50% paid after the completion of the project before going live online.

SERVICE PROVIDER		CLIENT	
Authorized Signature		Authorized Signature	
Name		Name	
Position		Position	
Date		Date	